



## AUGUST 1, 2016 BOARD MEETING

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### 1. Open Meeting

- a. Call to Order (President Wolf)
- b. Pledge to the Flag

### 2. Approval of Minutes

Approval of the July 11, 2016 Regular Board Meeting Minutes and the July 11, 2016 Committee of the Whole Meeting Minutes.

### 3. Financial Reports

#### a. Payments of Bills

		2015/2016		2016/2017
General Fund				
Procurement Card	\$	15,707.43		0.00
Checks/ACH/Wires	\$	4,163,775.38	\$	1,061,074.85
Capital Projects	\$	0.00	\$	2,950.00
Stadium & Track Projects	\$	44,101.80	\$	421,257.76
Cafeteria Fund	\$	2,134.96	\$	30,203.37
Student Activities	\$	<u>11,051.79</u>	\$	<u>4,828.52</u>
<b>Total</b>	<b>\$</b>	<b>4,236,771.36</b>	<b>\$</b>	<b>1,520,314.50</b>

Motion to approve the payment of bills as presented.

### 4. Reading of Correspondence

### 5. Recognition of Visitors

### 6. Public Comment Period

### 7. Structured Public Comment Period

### 8. Old Business

### 9. New Business

## 10. Personnel Items - Actions Items

### a. Resignation - District School Psychologist

Mr. Kerry Harbst, School Psychologist has submitted his resignation as District School Psychologist, retroactive to July 29, 2016.

The administration recommends that the Board of School Directors approve Mr. Harbst's resignation, retroactive to July 29, 2016.

### b. Resignation - Assistant to Marching Band

Mr. Kevin Smith has submitted his resignation as Assistant to the Marching Band, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Smith's resignation as Assistant to the Marching Band, effective immediately.

### c. Resignation - Eighth Grade Team Leader

Mr. Greg Perry has submitted his resignation as Eighth Grade Team leader for the Gold Team, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Perry's resignation as Eighth Grade Team Leader for the Gold Team, effective immediately.

### d. Resignation - Junior High Football Coach

Mr. Brad Fry has submitted his letter as Junior High Football Coach, effective immediately. Mr. Fry has requested to assist as a volunteer coach for the football program.

The administration recommends that the Board of School Directors approve Mr. Fry's resignation as a Junior High Football Coach and approve his request to assist as a volunteer coach for the football program.

### e. Coaching Recommendations

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the teams listed.

<b>Whitney Black</b>	<b>Volunteer Dance Team Coach</b>
<b>Josh Petty</b>	<b>Head Baseball Coach</b>
<b>Jess Sprecher</b>	<b>Assistant Girls Soccer Coach</b>
<b>Kelsey Hernjak</b>	<b>Assistant Girls Soccer Coach</b>
<b>Mike Ginter</b>	<b>Assistant Girls Soccer Coach</b>
<b>John Fetchkan</b>	<b>Junior High Football Coach</b>

The administration recommends that the Board of School Directors approve the appointments of the above listed coaches, as presented.

## Personnel Items - Actions Items

### f. Part-Time Secretary Recommendation - Michelle Gutshall

The administration would like to recommend Mrs. Michelle Gutshall as a 190 day part-time secretary at Oak Flat Elementary School, replacing Mrs. Julie Wallace who has transferred. Mrs. Gutshall will work 5.75 hours per day, five days a week with an hourly wage of \$12.51.

The administration recommends that the Board of School Directors approve Mrs. Gutshall as a 190 day part-time secretary at Oak Flat Elementary School, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

### g. Induction Coordinator Recommendations

The administration would like to recommend the individuals listed as Induction Coordinators for the 2016-2017 school year.

**Mallory Farrands Induction I**

**Timothy Kireta Induction II**

The administration recommends that the Board of School Directors approve the above listed individuals as Induction Coordinators, as presented.

### h. Approval of 2016-2017 Mentor Teachers

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

INDUCTEE	BUILDING / SUBJECT	MENTOR
Tessa Lindsey	OF- First Grade	Jamie Swenski
Caitlin Steinly	OF- First Grade	Jamie Swenski
Kelsey Hernjak	HS English	Mallory Farrands
Elizabeth Houser	Athletic Trainer	Kelly Fry
Julie Eddy	HS Nurse	Judy Breneman
Jessica Sprecher	6th Grade Learning Support	Emily Creek

The administration recommends that the Board of School Directors approve the 2016-2017 mentor teachers as presented.

## Personnel Items - Actions Items

### i. Part-Time Custodian Recommendation - Dennis Fahnestock

The administration would like to recommend Mr. Dennis Fahnestock as a part-time 190 day custodian in the High School, replacing Ms. Bonnie Ickes who has resigned. Mr. Fahnestock will work four hours per day, five days a week with an hourly wage of \$12.39 per hour.

The administration recommends that the Board of School Directors approve Mr. Fahnestock as a part-time 190 day custodian in the High School, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

### j. Part-Time Custodian Recommendation - Larry Darr

The administration would like to recommend Mr. Larry Darr as a part-time 190 day custodian at Mt. Rock Elementary School, replacing Ms. Darlene Barrick who has resigned. Mr. Darr will work five hours per day, five days a week with an hourly wage of \$12.39 per hour.

The administration recommends that the Board of School Directors approve Mr. Darr as a part-time 190 day custodian at Mt. Rock Elementary School, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

### k. Resignation – Deborah Whitmoyer

Ms. Deborah Whitmoyer, High School Social Studies Teacher has submitted her resignation as a Social Studies Teacher at the High School, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Whitmoyer's resignation, effective immediately.

## 11. New Business - Actions Items

### a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

<b>Megan Anderson</b>	<b>\$1,116.00</b>
<b>Luke Nerone</b>	<b>\$1,395.00</b>
<b>Chelsey Piper</b>	<b>\$1,395.00</b>
<b>Kevin Roberts</b>	<b><u>\$2,460.00</u></b>
<b>Total</b>	<b>\$6,366.00</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

## New Business - Actions Items

### b. Approve Stadium Project Payment Apps

The District received the following applications for payment from the Stadium Project fund:

<u>What</u>	<u>Pay To</u>	<u>Amount</u>	<u>Balance To Pay</u>	<u>Account</u>
Pay App #4	Carl E. Frantz, Inc.	\$120,396.60	\$77,587.40	Stadium
Pay App #4	eciConstruction, LLC	\$354,106.83	\$394,812.14	Stadium
Pay App #5	Ellsworth Electric	\$50,926.98	\$82,144.94	Stadium

The administration recommends the Board of School Directors approve the payment of \$120,396.60 to Carl E. Frantz, Inc., and \$354,106.83 to eciConstruction, LLC and \$82,144.94 to Ellsworth Electric, Inc. from the Stadium and Track Project fund.

### c. Approve Capital Project Reserve Fund Payments

The District received the following applications for constructions payments:

<u>Project</u>	<u>Pay To</u>	<u>Amount</u>	<u>Blance To Pay</u>	<u>Account</u>
CPE Invoice #8685	CenterPoint Engineering, Inc.	\$1,813.70	TBD	Cap Proj
PennDOT Grant	Michael Baker Intl	\$31,250.72	\$32,855.79	Cap Proj
MS/MR/DAO Roof	Garland/DBS, Inc.	\$517,379.80	\$257,413.20	Cap Proj
Stadium Proj	Wolf Consulting Engineers, LLC	\$7,229.00	\$15,120.25	Cap Proj

The administration recommends the Board of School Directors approve the payment of \$1,813.70 to CenterPoint Engineering, Inc., \$31,250.72 to Michael Baker International, \$517,379.80 to Garland/DBS, Inc. and \$7,229 and to Wolf Consulting Engineers, LLC. from the Capital Project Reserve fund.

### d. Proposal for MS Roof Specification and Inspection Services

Two years ago the Board set out to evaluate each building's roof system and make the necessary repairs to bring them back under warranty and fix the recurring leak problems. This summer involved repairing and coating the DAO and selected parts of the MS and MR roofs with white knight (10 year warranty). Next summer will involve replacing most of the MS roof. After that we'll address the remaining parts of MR and then coating the HS with white knight. This included proposal is to begin the design & specification of the MS roof project for the summer of 2017 and possibly 2018. The estimated budget for the project is \$3,730,000.

The administration recommends the Board of School Directors approve the proposal from Professional Roof Services for the project design, specification and inspection of the MS Roof Project at a cost of \$37,500 for Phase I & II and an estimated cost of \$16,000 for Phase III inspection services.

## **New Business - Actions Items**

### **e. Approve Change Order 1 to MR Roof Repair Project**

During the roof repair and coating project, we had several rain events that demonstrated the issues with the current MR roof. Professional Roof Services recommend adding 4 new drains to address the problem.

The administration recommends the Board of School Directors approve CO#1 for the MR Roof Project to install 4 new drains at a cost of \$8,153.13 paid from the Capital Project Reserve fund.

### **f. Approve Change Order 11 & 12 Stadium Improvement Project**

Tobie Wolf, Wolf Consulting Engineers, submitted change order 11 & 12 for eciConstruction. Change order 11 installs an additional flag pole for \$2,621; change order 12 is a 4" riser at storm water inlet box #1 at a Cost of \$258.

The administration recommends the Board of School Directors approve eciConstruction change orders 11 and 12 at a cost of \$2,879 to be paid from the Stadium and Track Project fund.

### **g. Tuition Exemption Students**

The current Collective Bargaining Agreement provides non-resident teachers the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the following students for the 2016-2017 school year.

Clara Ryan  
Gwyneth Ryan  
Kiley Roberts  
Christian Best  
Jaden Best  
Owen Coulson  
Morgan Coulson  
Brandon Sheller  
Liam Spears  
Jack Spears  
Kylee Teter  
Grant Hall  
Carter Hall  
Cassandra Epstein  
Robert McClure, III  
Quincey Myers  
Hannah Swenski  
Hogan Swenski  
James Stanton  
Caleb Pagze

## **New Business - Actions Items**

### **h. Approval of the 2016-2017 High School Student Handbook**

The High School Administration have updated the High School Student Handbook for the 2016-2017 school year. The changes that have been made in the High School Handbook have been included with the agenda. The completed High School Student Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the handbook.

The administration recommends that the Board of School Directors approve the 2016-2017 changes in the High School Student Handbook, as presented.

### **i. Approval of BSSD Online Learning Student/Parent Handbook**

Mrs. Robyn Euker, Director of Curriculum and Instruction has updated the Big Spring School District Online Learning Student/Parent Handbook for the 2016-2017 school year. The completed Big Spring School District Online Learning Student/Parent Handbook is available for review in the Superintendent's office by any member of the Board of School Directors who wishes to review the handbook.

The administration recommends that the Board of School Directors approve the 2016-2017 changes in the Online Learning Student/Parent Handbook, as presented.

## **12. New Business - Information Item**

### **a. Proposed Updated Job Description - 308 Athletic Trainer**

The administration has updated the job description listed and a copy of the job description has been included with the agenda. After the job description has been reviewed by the Board of School Directors and the administration, the administration will present the updated job description for Board approval at the August 22, 2016.

#### **308 Athletic Trainer**

### **13. Future Board Agenda Items**

### **14. Board Reports**

- a. District Improvement Committee - Mr. Bob Kanc**
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl**
- c. Vocational-Technical School - Mr. Wolf and Mr. Piper**
- d. Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Gutshall**
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall**
- f. South Central Trust - Mr. Blasco**
- g. Capital Area Intermediate Unit - Mr. Wolf**
- h. Tax Collection Committee - Mr. Wolf and Mrs. Swanson**
- i. Future Board Agenda Items**
- j. Superintendent's Report**

### **15. Meeting Closing**

- a. Business from the Floor**
- b. Public Comment Regarding Future Board Agenda Items**
- c. Adjournment**

Meeting adjourned at \_\_\_\_\_ PM, **August 1, 2016**  
Next scheduled meeting is: **August 22, 2016**